



REPORTING UNPERMITTED SIDEWALK CLOSURES

Steps to report an unpermitted
sidewalk closure

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First Identify if the sidewalk closure is permitted

- Scan QR code and find your blocked sidewalk
- Enter closed sidewalk address
- If there is a green, red, or blue line on the sidewalk segment the closure might be permitted
- Green is for footway (sidewalk) only; blue and red include lane closures and possibly footways (sidewalks) if listed in the permit
- Click to review the permit, and look under “General Location List” to determine whether the sidewalk or footway closure is included, and if a note in the comments suggests that a walking zone must be provided
- If a sidewalk closure permit does not exist report closure to 311



Open 311 Website/App (or call 311) (311 website & App steps may vary slightly)

- Submit new request
- Answer the required type of problem
- Select Dangerous sidewalk
- Use map or enter address and tap next
- Add photo
- Enter a description of the problem
- Enter general questions
- Select other
- Submit request
- Keep a record of your ticket number for future advocacy

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If the problem has not been resolved 7-10 days after 311 report is submitted

- Post on FFP’s social media channels using #DontBlockTheWalkPHL or #DontBlockTheWalk
- Email feetfirstphilly@cleanair.org with a photo of the illegally closed sidewalk
- Tell your friends, family, and neighbors to submit an additional 311 report
- More than four 311 reports will elevate ticket to local Council Member’s attention
- Check sidewalk closure permit website to see if permit is updated after 7-10 days

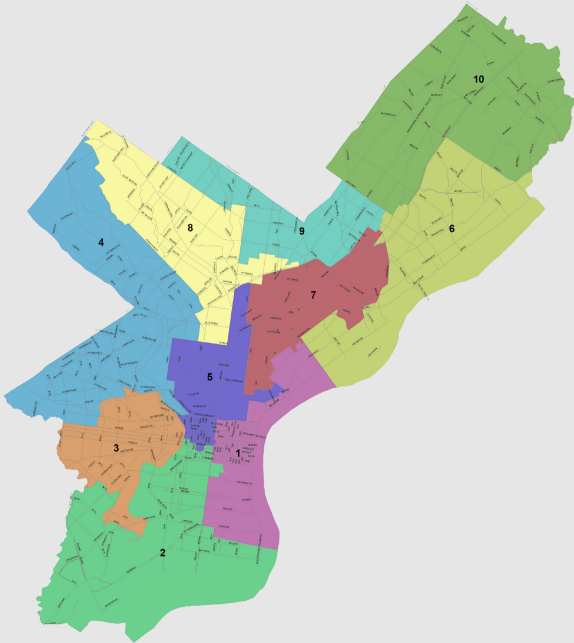
Elevating your 311 request after 7-10 days

- Email District Council Member & include photos & 311 ticket number. Request a response with a resolution.
- Reach out to your local RCO who may be able to provide details on the sidewalk closure or help to elevate the 311 sidewalk closure report
- To find the local RCO
- Go to <https://openmaps.phila.gov/>
- Search Registered Community Organization
- Click on the map where the sidewalk closure was reported to find the RCO
- Email RCO to report sidewalk closure and ask for help

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PHILADELPHIA CITY COUNCIL DISTRICTS MAP



DISTRICT COUNCILMEMBERS

- District #1: Mark Squilla: mark.squilla@phila.gov,
(215) 686-3458
- District #2: Kenyatta Johnson: kenyatta.johnson@phila.gov,
(215) 686-3412
- District #3: Jamie Gauthier: jamie.gauthier@phila.gov,
(215) 686-0459
- District #4: Curtis Jones, Jr.: curtis.jones@phila.gov,
(215) 686-3416
- District #5: Darrell Clarke darrell.clarke@phila.gov,
(215) 686-3442
- District #6: Michael Driscoll: michael.driscoll@phila.gov,
(215) 686-3444
- District #7: Quetcy Lozada: quetcy.lozada@phila.gov,
(215) 686-3448
- District #8: Cindy Bass: cindy.bass@phila.gov,
(215) 686-3424
- District #9: Anthony Phillips: anthony.phillips@phila.gov,
(215) 686-3454
- District #10: Brian O'Neill: brian.o'neill@phila.gov,
(215) 686-3422

Use the map and information above to locate and contact your Council member

#DontBlockTheWalkPHL
#DontBlockTheWalk



Website: FeetFirstPhilly.org
Facebook and Twitter: [@FeetFirstPhilly](https://www.facebook.com/FeetFirstPhilly)
IG: [@feet_first_philly](https://www.instagram.com/feet_first_philly)

